

## Articles and Visual Essays Submission Guidelines

### Format and Presentation of Communications

The authors of the communications accepted by Scientific Committee are requested to send the final texts until September 30, 2019.

The text for publication should be in accordance with the *template* available on the congress website. Texts written in Portuguese and English are accepted.

The file should be named with the first three words of the title of the communication, followed by the expression *complete\_article* or *complete\_visual\_essay*, according to the typology to which it submits the work. The file should be sent in .docx and .pdf format, to the email [cdesenho@fa.ulisboa.pt](mailto:cdesenho@fa.ulisboa.pt)

### Body Text, Notes, Quotes and References

All communications, the article or the visual essay, must be presented in Portuguese and in English: the title, the abstract and the five keywords.

The title (font Times, 14, bold, centre-aligned) should be brief and reflect the research. The abstract (font Times, 10, regular, 1 space, justify) cannot exceed 750 characters without spaces, and should contain a summary of the objectives, methodology and conclusions of the paper. The keywords (font Times, 10, regular, 1 space, justify) should focus on the research topics.

All papers must also include the author(s)'s name(s) (font Times, 12, regular, centre-aligned), accompanied by affiliation centre, educational institution, city, country and email (font Times, 8, regular, centre-aligned).

The body text of the article cannot exceed 18,000 characters without spaces, excluding captions, notes, and references. The article can include up to 8 figures or tables, and its body text (font Times, 11, regular, 1.5 space, 1,25 cm paragraph first line indent, justify) is divided into Introduction, Development (titles of chapters with sub-chapters and without sub-chapters) and Conclusion, named with sequential Arabic numerals (1., 2., 2.1, 2.2, 3., 4., 4.1, 5., etc.) (font Times, 11, bold, 1,5 space, 1,25 cm left indent, justify).

The text body of the visual essay cannot exceed 8,000 characters without spaces, excluding captions, notes, and references. The visual essay can include up to 12 figures, and its body text (font Times, 11, regular, 1.5 space, 1,25 cm paragraph first line indent, justify) is divided into two chapters with the titles - *Descriptive Memory* and *Portfolio* -, which can acquire sub-chapters with titles, named with sequential Arabic numerals (1., 1.1, 1.2, 2., 2.1., 2.2., etc.) (font Times, 11, bold, 1,5 space, 1,25 cm left indent, justify).

Footnotes (font Times, 9, regular, 1 space, justify) should be in footer, with Arabic sequential numbering, and they serve for supplementary information to the main text and for reference citations.

Citations can be of the following types:

a) Short Citation (with less than 3 lines) - must be included in the text, in the same format as the body text, but with double quotes;

b) Long Citation (with more than 3 lines) - should be indented in block (font Times, 11, italic, without double quotes, 1 space, 6 cm left indent, justify);

c) Conceptual Citation - where there is no text import and can refer in a localized or generic way.

The double quotes should end after punctuation marks, for example, "Use of double quotes in the text."

The footnote numbering should not appear in italics.

The footnote citations use the common abbreviations in academic texts (cf, apud, et al., et seq., idem, ibidem, op. cit., loc. cit., vide, among others)

By way of example we have:

a) Short Citation

"O contorno é como que uma membrana percorrida por uma dupla troca. Algo passa num sentido e no outro."<sup>1</sup>

b) Long Citation

*Mas, quando o seu desenho estava convencionalmente certo, para Cézanne estava completamente errado, como se ele escarnecesse de si, porque era um cliché. Então atirava-se a ele, extirpava-lhe a forma e o conteúdo, e quando o desenho estava tão mal tratado que ficara completamente errado, Cézanne, exausto, deixava-o ficar, com amargura, porque continuava a não ser o que queria. E é aqui que entra o elemento cómico dos trabalhos de Cézanne.<sup>2</sup>*

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<sup>1</sup> Deleuze, Gilles (2011). *Francis Bacon - Lógica da Sensação*. Lisboa: Orfeu Negro, p. 49.

<sup>2</sup> Idem, p. 153.

### c) Conceptual Citation

The drawing of the rhythm of forms, shades and colours, as a quality of poetic suggestion in painting, sculpture and architecture, compares to the different abstractions of music.<sup>3</sup>

All words and phrases in a foreign language must be in italics.

The complete list of *references* should be included at the end of the text, in a separate and unnumbered section (font Times, 11, bold, 1,5 space, 1,25 cm left indent, justify). The *references* must be presented in alphabetical order of authors' surnames (font Times, 11, regular and main title in italic, 1,5 space, hanging indent 1,25 cm, justify), according to the following norms:

#### a) Citation of Book with an author

Surname, Name (Year). *Title*. Location: Publisher.

v.g.: Pignatti, Terisio (2004). *Il Disegno Da Altamira a Picasso*. Milano: Mondadori Electa.

#### b) Citation of Book with two or more authors

Surname1, Name1, Surname2, Name2, Surname3, Name3 & Surname4, Name4 (Year). *Title*.  
Location: Publisher.

v.g.: Desai, Dipti, Hamlin, Jessica & Mattson, Rachel (2010). *History as Art, Art as History: Contemporary Art and Social Studies Education*. New York: Routledge.

#### c) Citation of Chapter, Conference Proceedings or Anthology

Surname1, Name1 & Surname2, Name2 (Year). "Title of Chapter". Surname3, Name3 & Surname4, Name4 (Eds.), *Title of Publication*. Location: Publisher, pp.

v.g.: Coen-Cagli, Ruben (2011). "Visuomotor atoms of copy-drawing". Kantrowitz, Andrea, Brew, Angela & Fava, Michele (Eds.), *Thinking through drawing: practice into knowledge. Proceedings of an interdisciplinary symposium on drawing, cognition and education*. New York: Columbia University, pp.73-77.

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<sup>3</sup> Speed, Harold (1972). *The Practice & Science of Drawing*. New York: Dover Publications, pp. 127-128.

d) Citation of Scientific Journal Article

Surname, Name (Year). "Title of Article". *Title of Journal*, vol. (nº), pp.

v.g.: Brown, Steven, Gao, Xiaoqing, Tisdelle, Loren, Eickhoff, Simon B. & Liotti, Mario (2011).  
"Naturalizing aesthetics: brain areas for aesthetic appraisal across sensory modalities".  
*NeuroImage*, 58 (1), pp. 250-258.

e) Citation of Dissertation or Thesis

Surname, Name (Year). *Title of Dissertation or Thesis* (unpublished Master Dissertation/ PhD Thesis). Educational Institution, Location.

v.g.: Carlson, William Robert (1973). *Dialectic and rhetoric in Pierre Bayle* (unpublished PhD Thesis). Yale University, USA.

f) Citation of Electronic Resource

Surname, Name (Year). *Title of Resource*, [Consult. year, month day] Resource type. Retrieved from: URL

v.g.: Rafeiro, José (2000). *João Cutileiro - Entrevista*, [Consult. 2015, August 27] Blog. Retrieved from: <http://joaocutileiro.blogspot.pt>

g) Citation of Audiovisual Content (multimedia, video, film, audio, poster)

Surname, Name (Year). *Title of Content* [media or type of material], technical features.  
Location: Distribution.

v.g.: Sant, Gus van (2000). *Finding Forrester* [DVD], cor, 136'. EUA: Columbia Pictures.

## Figures and Tables

The Figures contemplate all type of images, as reproductions of drawings, paintings, photographs, graphs, etc. They should be captioned below and referenced, in round brackets, throughout the text (Figure 1).

The subtitles of figures must be in Arabic numeration, in sequence, and with the following norms:

Figure 1. Author, *Title*, material, dimensions in cm, collection, year. Source: .  
(font Times, 10, regular and title in italic, 1 space, centre-aligned, below the figure)

The Tables should be captioned above and referenced, in round brackets, throughout the text (Table 1).

The subtitles of tables must be in Arabic numeration, in sequence, and with the following norms:

Table 1. Subtitle.  
(font Times, 10, regular, 1 space, centre-aligned, above the table)

The figures and tables should be in their definitive place in the text, duly subtitled. The figures should be in .jpeg format, with 300 dpi resolution, and with indication of their source or authorship.

In the images protected by intellectual property rights, obtaining the respective authorization is the exclusive responsibility of the authors. They must be accompanied by a clear indication of the source and respective copyright. If the author of the article is the author of the images should indicate as follows - Source: own image.

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